

**Town of Francis**  
**FY 24-25 Budget Proposal**  
**General Fund**

**Introduction and Fund Description**

The General Fund provides for basic needs of the town. This budget proposal for General Fund has a budget surplus and remain solvent. There budget transfers reveune to both the Fire Department account and Capital Outlay - Facility account.

**Itemized Line Items**

Planned Revenue	Budget
Encumbered	\$-00
Unencumbered Balance	\$-00
Estimated End of Year Balance:	\$18,438.42

OK Sales Tax - Electronic Deposit	\$28,000.00
OK Use Tax - Electronic Deposit	\$10,500.00
OK Tax Com Cigar Tax - EFT	\$200.00
County Tax Deposit	\$4,750.00
County - Alcoholic Beverage Tax	\$2,800.00
County - Motor Vehicle Tax	\$1,850.00
Franchise Tax - Summit	\$1,300.00
Franchise Tax - OG&E	\$8,600.00
Franchise Tax - Sparklight	\$500.00
Cash Deposits	\$-00
Community Center Rental	\$-00
Interest Paid	\$800.00

**Total Reveunes \$54,650.00**

**Transfer funds out**

Transfer to CapOut - Facilities	\$9,500.00
Transfer to Fire Department	\$6,900.00
Transfer to Street & Alley	\$3,000.00
Transfer to CapOut - Infrastructure	\$-00
Transfer to Grant Fund	\$-00

**Total Transfer Out: \$19,400.00**

**Operations & Maintenance**

Whit-CO (Checks)	\$75.00
CompSource Mutual-Work Comp	\$600.00
OG&E	\$600.00
Summit	\$1,200.00
Skype	\$200.00
OML	\$600.00
Admin Supplies	\$1,000.00
Parts	\$500.00
Grounds Maintenance	\$6,000.00
Milage - Gayle	\$1,100.00
Accountant Services	\$3,500.00
CNA Surety	\$300.00
Moon-Baker Agency (Bonded)	\$150.00
USPS	\$300.00
Flags	\$150.00
Public Notices	\$500.00
Francis Auxiliary	\$500.00
Francis Bereavement	\$-00
Shelter Improvements	\$7,000.00
Community Center Improvements	\$6,000.00
Com Ctr Equipment (Matching)	\$-00
Miscellaneous	\$1,500.00

**Total: \$31,775.00**

**Personnel Services**

Trustee James A. Fowler	\$470.00
Trustee Cheryl Fowler	\$470.00
Trustee Vickie Simpson	\$470.00
Vacant	\$470.00
Trustee Steve Kellogg	\$470.00
Treasurer/Clerk Gayle Couch	\$470.00

**Total: \$2,820.00**

**Budget Summary**

	Budget Year	Current Year	Previous Year
<b>Total Revenue</b>	\$54,650.00	\$175,348.63	\$80,793.52
<b>Transfer Out</b>	\$19,400.00	\$167,155.48	\$92,707.04
<b>Expenditures</b>	\$34,595.00	\$29,935.86	\$10,351.82
<b>+/-</b>	\$655.00	\$(21,742.71)	\$(22,265.34)

**Year-by-Year Review**

	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Revenue	\$79,141.76	\$80,793.52	\$175,398.52	\$54,650.00
Expenditures	\$57,713.95	\$103,058.86	\$196,853.68	\$53,995.00
<b>+/-</b>	<b>\$21,427.81</b>	<b>\$(22,265.34)</b>	<b>\$(21,455.16)</b>	<b>\$655.00</b>

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**State Auditor  
and Inspector**

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## STREET & ALLEY FUND BUDGET

### Itemized Line Items

#### **Planned Revenue**

Deposits	\$3,000.00
Comm Gex Gas Excise Tax	\$444.00
Interest Paid	\$65.76
<b>Total Revenue:</b>	<b>\$3,509.76</b>

#### **Expenditures**

##### **Operations & Maintenance**

OG&E Municipal Lighting	\$5,000.00
OG&E Security Light	\$125.00
<b>Total Expenditures:</b>	<b>\$5,125.00</b>

### Budget Summary

	<u>Budget Year</u>	<u>Current Year</u>	<u>Previous Year</u>
<b><u>Planned Revenue</u></b>			
Funds from General Funds	\$3,000.00	\$3,000.00	\$-
Gas Excise Tax	\$444.00	\$427.00	\$758.84
Interest	\$1.00	\$1.00	\$4.40
<b>Total:</b>	<b>\$3,445.00</b>	<b>\$3,428.00</b>	<b>\$763.24</b>
<b><u>Expenditures</u></b>			
OG&E (Municipal Lighting)	\$4,030.20	\$3,921.00	\$3,711.67
OG&E (Security Light)	\$106.31	\$33.66	\$38.23
	<b>\$4,136.51</b>	<b>\$3,954.66</b>	<b>\$3,749.90</b>
<b>+/-*</b>	<b>\$(691.51)</b>	<b>\$(526.66)</b>	<b>\$(2,986.66)</b>

\*Carry over amount covers this shortage.

### Year-by-Year Review

	<u>FY 19-20</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>
Revenue	\$7,693.23	\$763.24	\$4,463.78	\$3,513.74	\$3,950.00
Expenditures	\$3,595.40	\$3,749.90	\$3,840.48	\$4,468.06	\$3,983.92
	<b>\$4,097.83</b>	<b>\$(2,986.66)</b>	<b>\$623.30</b>	<b>\$(954.32)</b>	<b>\$(33.92)</b>

**Town of Francis**  
**FY 24-25 Budget Proposal**  
**Fire Department Fund**  
**Introduction and Fund Description**

The Fire Department Fund is established to provide for the needs of the Francis Fire Department. This budget proposal has a surplus and remain solvent.

**FIRE DEPARTMENT FUND BUDGET**

<u>Itemized Line Items</u>		<u>Five Year Review</u>				
<b>Fire Dept Fund Planned Revenue</b>						
Interest	\$22.00					
Sales Tax Deposit	\$7,400.00	Revenue	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>
						<u>Budget Year</u>
		Expenditures	\$10,561.35	\$9,022.88	\$19,590.46	\$10,490.30
			\$10,809.37	\$5,472.93	\$17,595.97	\$7,242.97
						\$16,850.00
<b>Total Deposits:</b>	<b>\$ 7,422.00</b>	<b>+/-</b>	<b>\$(248.02)</b>	<b>\$3,549.95</b>	<b>\$1,994.49</b>	<b>\$3,247.33</b>
						<b>\$572.00</b>
<b>FD Expenditures</b>						
Capital Outlay - Fire Dept	\$3,000.00	Starting Balance	\$15,866.01	\$15,753.99	\$16,680.77	\$20,948.40
OK Firefighters Association	\$1,500.00	Ending Balance	\$15,717.99	\$16,680.77	\$20,948.40	\$28,493.78
OK Fire Fighter Pension	\$1,200.00	Change in Acct Bal	\$(148.02)	\$926.78	\$4,267.63	\$7,545.38
Grounds Maintenance	\$900.00					\$13,893.37
Miscellaneous	\$250.00					
<b>Total FD Expenditures:</b>	<b>\$ 6,850.00</b>					
<b>+/-</b>	<b>\$ 572.00</b>					
<b>Forestry Planned Revenue</b>						
Deposit	\$10,000.00					
<b>Total Deposits:</b>	<b>\$ 10,000.00</b>					
<b>Forestry Expenditures</b>						
20' Conex	\$2,800.00					
SODA-Hose & Pump Tests	\$2,000.00					
Emergency Fuel (CC)	\$1,000.00					
Parts	\$2,500.00					
Miscellaneous	\$1,700.00					
<b>Total FD Expenditures:</b>	<b>\$ 10,000.00</b>					
<b>+/-</b>	<b>\$ -</b>					
<b>County Fund Expenditures</b>						
Summit	\$4,800.00					
PWA	\$400.00					
Fuel - Crowley's Market	\$3,600.00					
OMES (Vehicle Insurance)	\$2,300.00					
First Call	\$6,500.00					
Truck Maintenance	\$5,000.00					
Pest Control	\$800.00					
Parts	\$2,500.00					
Radios, Chargers, Batteries	\$6,200.00					
SCBA Tests	\$750.00					
Stolz Telecom	\$800.00					
Uniforms	\$30,000.00					

**Public Works Authority  
FY 24-25 Budget Proposal  
Public Works Authority Fund**

**Introduction and Fund Description**

The Public Works Authority established the PWA account for the funds received and expended to support all public services provided to the residents of the Town of Francis and surrounding community. This budget for the PWA fund has a budget surplus and will remain solvent.

**Itemized Line Items**

**Planned Revenue**

Deposits	\$ 220,000.00
Interest Paid	\$ 1,500.00
Grants Received	\$ 62,300.00
<b>Total Revenue:</b>	<b>\$ 283,800.00</b>

**Transfer Funds Out**

Transfer to Capital Outlay - Infrastructure	\$ 18,000.00
<b>Total Transfer Out:</b>	<b>\$ 18,000.00</b>

**Expenditures**

**Operations & Maintenance**

PEC	\$ 18,000.00
OG&E (Water Tower)	\$ 425.00
GFL (WCA)	\$ 36,000.00
Milage	\$ 500.00
Fuel	\$ 3,000.00
Truck Maintenance	\$ 2,000.00
One Call System (Okie 811)	\$ 200.00
Watertech Inc. (Chlor.)	\$ 2,400.00
Red River Specialties Inc.	\$ 750.00
Outsourced Service	\$ 5,000.00
Parts	\$ 4,000.00
Mobil Laptop	\$ 2,500.00
Road and Lot maintenance	\$ 5,000.00
Reclaim Pump*	\$ 4,900.00
Old line removal*	\$ 7,000.00
Hydrant Repair*	\$ 3,100.00
Plant upgrade*	\$ 32,000.00
Miscellaneous	\$ 2,500.00
<b>Total:</b>	<b>\$ 129,275.00</b>

**Equipment**

USA Bluebook	\$ 2,000.00
Mueller	\$ 1,500.00
P&K Equipment	\$ 2,500.00
20' Conex	\$ 2,800.00
Trailer	\$ 2,500.00
Track hoe	\$ 10,000.00
<b>Total:</b>	<b>\$ 21,300.00</b>

**Personnel Services**

FICA	\$ 10,000.00
OESC Unemployment	\$ 500.00
CompSource Mutual	\$ 800.00
Salaries	\$ 34,000.00
Billing & Collections	\$ 8,200.00
Michael Zetterberg - Salary	\$ 13,000.00
Steve Fredrick- Salary	\$ 9,000.00
Additional Labor	\$ 1,000.00
<b>Total:</b>	<b>\$ 45,300.00</b>

**Administration**

Checks	\$ 100.00
OMAG	\$ 7,600.00
OWRB	\$ 300.00
SODA	\$ 100.00
Internet Service	\$ 1,200.00
UBMax (Water Billcards)	\$ 400.00
Gworks*	\$ 9,500.00
Post Office	\$ 1,350.00
Training - CE	\$ 500.00
Public Notifications	\$ 1,000.00
Accountant	\$ 3,500.00
Phones	\$ 4,100.00
License Renewal	\$ 300.00
PerDeim	\$ 500.00
<b>Total:</b>	<b>\$ 30,450.00</b>

**Permits / Tests**

DEQ	\$ 4,750.00
Environmental (ERT)	\$ 11,000.00
<b>Total:</b>	<b>\$ 15,750.00</b>

**Loans**

ODOC	\$ 5,300.00
<b>Total:</b>	<b>\$ 5,300.00</b>

**Total Expenditures: \$ 247,375.00**

**Budget Summary**

**Planned Deposits**

	<u>Budget Year</u>	<u>Current Year</u>	<u>Previous Year</u>
Accounts Receivable	\$ 220,000.00	\$ 261,671.73	\$ 127,070.28
Interest	\$ 1,500.00	\$ 369.77	\$ 110.97
Grants Received	\$ 62,300.00	\$ -	\$ -
	<b>\$ 283,800.00</b>	<b>\$ 262,041.50</b>	<b>\$ 127,181.25</b>

**Capital Outlay**

Infrastructure	\$ 18,000.00	\$ -	\$ -
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**Expenditures**

O&M	\$129,275.00	\$ 74,158.06	\$ 64,312.80
Equipment	\$21,300.00	\$ 25,731.15	\$ 4,945.66
Personal Services	\$45,300.00	\$ 46,617.92	\$ 30,113.95
Administration	\$30,450.00	\$ 16,852.73	\$ 6,257.00
Permits & Water/Lagoon Tests	\$15,750.00	\$ 16,158.49	\$ 13,414.90
Loans	\$5,206.11	\$ 108,146.36	\$ 29,338.06
<b>Total Expenditures:</b>	<b>\$247,281.11</b>	<b>\$ 287,664.71</b>	<b>\$ 148,382.37</b>
<b>+/-</b>	<b>\$ 18,518.89</b>	<b>\$ (25,623.21)</b>	<b>\$ (21,201.12)</b>

**Year-by-Year Review**

	<u>FY 19-20</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>
Revenue	\$126,922.00	\$234,537.42	\$182,879.18	\$337,960.34	\$28,262.34
Expenditures	\$149,179.37	\$228,583.25	\$151,802.80	\$314,701.03	\$616.02
<b>+/-</b>	<b>\$ (22,257.37)</b>	<b>\$ 5,954.17</b>	<b>\$ 31,076.38</b>	<b>\$ 23,259.31</b>	<b>\$ 27,646.32</b>